

**TOWN OF COLCHESTER – TOWN OF EAST HAMPTON  
JOINT FACILITIES  
COMMITTEE MEETING  
February 24, 2015**

**APPROVED MINUTES**

*The February Regular Meeting of the Town of Colchester – Town of East Hampton Joint Facilities Committee was held at the Colchester - East Hampton Waste Water Treatment Plant Meeting Room on Tuesday, February 24, 2015 at 5:00 P.M.*

**In Attendance:** Mark Barmasse, Daniel Valentine and Stephen Coyle and Ron Silberman

**Not In Attendance:** Robert Peter

**Other Attendee(s):** Michael Maniscalco, East Hampton Town Manager (Executive Session only), Scott Clayton, Plant Superintendent, Vincent Susco Jr., Public Utilities Administrator and James Paggioli, Public Works Director for the Town of Colchester

**1. Call to Order**

Chairman Barmasse called the meeting to order at 5:08 p.m.

**Executive Session**

At the Request of Mr. Maniscalco, Chairman Barmasse called for Agenda item #8, Executive Session – Discussion of PUA Candidates, to be moved to the first item of business for the meeting. Upon motion by Mr. Valentine, seconded by Mr. Silberman, the members went into Executive Session at 5:09 PM. Mr. Susco, Mr. Maniscalco, Mr. Paggioli and Mr. Clayton were requested to attend. **Vote was unanimous in favor.**  
**Motion Passed.**

The Committee came out of Executive Session at 5:50PM. No action was taken and the process was to continue. Mr. Maniscalco excused himself at 5:51 PM.

Chairman Barmasse called the public portion of the meeting to order at 5:51 p.m.

**2. Approval of Minutes: Special Meeting of February 3, 2015**

Upon motion by Mr. Coyle seconded by Mr. Valentine, the member's approved the Meeting Minutes as presented from February 3. **Vote 3-0-1 (Mr. Silberman abstained as he did not attend the February 3 Meeting)**

**3. Report of Operations**

Mr. Clayton presented the January Report of Operations which is made part of these minutes:

**A. January 2015**

During the month of January the plant operated within parameters and dewatering took place for 16 days. The batteries and charging system were replaced on the plant generator set. Snow removal from the blizzard took several days. The DAF (Dissolve Air Flotation thickener) Replacement Project went out to bid. Discussions were had with Koellman Gear about water in gear boxes and one primary having split. One operator took the state exam.

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Significant maintenance activities occurred during the month of January. The plant water suction valves were removed and cleaned. Gear oil was changed in the FST gear boxes, the fuel solenoid was replaced on the plant generator and belts were replaced on the press. Repairs were also made to the rail system at the Old Marlborough pump station and the check valves were replaced at the Raymond Brook pump station.

**4. Budget Status**

**A. Operations Budget Status 14/15**

Mr. Susco presented the expense budget status for the current fiscal year (copies distributed). He informed the Committee that they are at roughly 75% spent (as of February 28, 2015) for the fiscal year.

He went on to explain revenue status and that Colchester's revenue is reported on two line items of revenue (4510 and 4511) while East Hampton's is reported on one line item (4799).

**B. Approve Proposed 15/16 Fiscal Budget**

Chairman Barmasse called for Mr. Susco to present the revised fiscal year budget being proposed for 2015/2016 based on discussion at the February 3 Meeting. Referring to materials distributed, Mr. Susco reviewed the revised items in detail. Action on the Budget was tabled until the March Joint Facilities Meeting.

**5. Old Business**

**A. Update on Sludge Thickener Improvements**

Mr. Susco indicated Kovacs Construction has been informed that they have been selected pending individual WPCA approval. The remaining bidders have been informed they were not selected and Bid Bonds have been returned. At the February 12, 2015 Colchester Sewer and Water Commission meeting approval of the project and additional fund commitment (\$175,000.00) was approved.

Similar action is required by the EHWPCA at their March 3, 2015 meeting before the project can receive the required "Notice to Proceed".

Mr. Susco concluded with a discussion of the proposed timeline indicating the project has 365 days to be completed but is likely to be completed during the months of lowest flow in late summer and early fall.

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**6. New Business**

**A. CT River COG Hazardous Waste Collection Day – May 2, 2015 and Paper Shredding Day – May 30, 2015**

Mr. Susco informed the Committee that after successful participation last year, the invitation to participate again this year has been accepted.

***At the request of Mr. Susco, Chairman Barmasse allowed the addition of Agenda item 6B to the Agenda.***

**B. Re-evaluation of Wastewater Facilities Plan**

Based upon discussion by the members for future Capital Cost items beyond the Sludge Thickener Improvements, management reviewed the June 2005 Wastewater Facilities Plan and all accompanying documents. What was presented was a revised list of Capital Cost items based upon the many changes that have occurred since 2005 and new information from DEEP indicating that nitrogen improvements at the plant will not be the driving force behind an upgrade.

A lengthy discussion followed. The members appreciated the effort and complimented management on their work. Several points of view and comments were addressed that will be incorporated into a revised document to be reviewed at the next meeting of the Committee.

**7. Adjournment:**

On a motion made by Mr. Valentine seconded by Mr. Silberman and unanimously carried, the meeting was adjourned at 7:30 p.m.

Respectfully submitted,

Renee Bafumi  
Recording Secretary

*Minutes approved by a unanimous vote of the Joint Facilities Committee on March 24, 2015.*