

**TOWN OF COLCHESTER – TOWN OF EAST HAMPTON
JOINT FACILITIES
COMMITTEE MEETING**

March 24, 2015

APPROVED MINUTES

The March Regular Meeting of the Town of Colchester – Town of East Hampton Joint Facilities Committee was held at the Colchester - East Hampton Waste Water Treatment Plant Meeting Room on Tuesday, March 24, 2015 at 5:00 P.M.

In Attendance: Mark Barmasse, Daniel Valentine and Ron Silberman

Not In Attendance: Robert Peter and Stephen Coyle

Other Attendee(s): Scott Clayton, Plant Superintendent, Vincent Susco Jr., Public Utilities Administrator and James Paggioli, Public Works Director for the Town of Colchester

1. Call to Order

Chairman Barmasse called the meeting to order at 5:03 p.m.

2. Approval of Minutes: Regular Meeting of February 24, 2015

Upon motion by Mr. Valentine seconded by Mr. Silberman, the member's approved the Meeting Minutes as presented from February 24. **Vote 3-0. Motion Passed.**

3. Report of Operations

Mr. Clayton presented the February Report of Operations which is made part of these minutes:

A. February 2015

During the month of February, the plant operated within parameters and dewatering took place for 15 days. Significant snow removal was required due to multiple storms. A blockage in Hebron was cleared but did require the use of the Jet Truck. Due to simultaneous issues with Pump #3 and Drive #2 in Marlborough, there was a need to run cables to connect Pump #2 with Drive #3. All issues have since been repaired with the assistance of Rockwell Engineering (for Drive #2 repairs). A State Inspection was done with a final result of all necessary paperwork complete and in order.

Maintenance activities during the month of February included DAF (Dissolve Air Flotation thickener) polymer pump and collector drive repair, snow truck repairs, mixer propeller replacement and rebuilding of the classifier in the Inlet Building. The plant shop was also repainted in February and the RAS Drive #1 cooling fans required repair.

4. Budget Status

A. Operations Budget Status 14/15

Mr. Susco presented the expense budget status for the current fiscal year (copies distributed). He informed the Committee that there are no new variances aside from what has already been discussed and noted that line item 5980 still reflects the money earmarked for the DAF Replacement project. Mr. Susco will

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follow-up with the finance department to check on the timing of the transfer. Finally, he stated that revenues are in line with expectations.

B. Approve Proposed 15/16 Fiscal Budget

After a brief discussion, recapping past discussion(s) of the proposed budget, the following resolution was moved by Mr. Valentine and Seconded by Mr. Silberman. **Vote 3-0. Motion Passed.**

Resolution: Management recommends that the 2015/16 Town of Colchester – Town of East Hampton Joint Facilities Operating Budget, totaling \$1,785,767.00, be approved and adopted substantially in the form presented and made part of these minutes.

5. Old Business

A. Update on Sludge Thickener Improvements

Mr. Susco provided the following updates to the Committee:

- Kovacs Construction Co. has been notified that they will be awarded the project and all other bidders have been notified they will not be awarded.
- Bid Results have been distributed and Bid Bonds have been returned as appropriate.
- Purchase Orders have been issued to Kovacs and CDM Smith.
- Contracts are in progress for signature by Kovacs and the Joint Facilities and a contract amendment has been sent for CDM Smith.
- Letters of intent have been sent by Kovacs to several manufacturers of longer lead time items.
- Shop drawings have been started for some items.
- Kovacs is ready to pull bonds at any time.

A discussion followed around the timing of the pre-construction conference followed with some committee members wanting it to occur sooner than currently planned. Mr. Susco will follow-up with CDM Smith to discuss the best timing. Mr. Susco concluded the discussion by stating that all parties are optimistic and enthusiastic about the project and expectations are that things will go smoothly.

6. New Business

None

7. Executive Session – Discussion of PUA Candidates

In lieu of an Executive Session, Chairman Barmasse provided an update to the committee. He stated that 4 candidates were interviewed on 3/19 and 2 were selected

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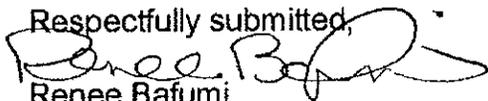
for 2nd round interviews. One has been scheduled for the second round on 4/2 and the other is still being scheduled. Mr. Barmasse went on to verify availability of individuals present on 4/2.

Mr. Susco reminded the Committee that Joint Facility Meetings are scheduled for every other month moving forward with the next meeting scheduled for 5/19. There is always the option of scheduling a special meeting prior to 5/19 if necessary.

8. Adjournment:

On a motion made by Mr. Silberman seconded by Mr. Valentine and unanimously carried, the meeting was adjourned at 5:43 p.m.

Respectfully submitted,



Renee Bafumi
Recording Secretary

Minutes approved by a unanimous vote of the Joint Facilities Committee on May 19, 2015.